

**If you have questions regarding the initial orders for
Lowe's Mexico, please contact
MexicoMerch@lowes.com.**



October 9, 2009

Lowe's Mexico Trading Partners,

The current EDI information available for Lowe's Mexico has not changed. We are continuing to prepare for WebForm and EDI testing soon; however we do not have a firm testing date. You will be notified once the exact date is defined. Please do not register for either process below until you are provided with instructions to do so from Lowe's EDI. As long as you are prepared concerning all of the following information, you will be ready to begin testing.

All vendors will be required to receive **POs (850)** and submit **Invoices (810)** and **ASNs (856)** electronically via traditional EDI or LowesLink® Webforms. POs can be issued via EDI/WebForms several times each day from Lowe's Mexico, ASNs will be required for each of these orders, and electronic Invoices must be sent to Lowe's Mexico for each order, in addition to a required paper copy.

For WebForms Vendors:

If you choose WebForms, you will be required to register for a LowesLink® certificate. **Please do not register until you are provided with instructions to do so from Lowe's EDI.**

WebForms is a free web based solution for receiving POs and submitting Invoices & ASNs. If you elect to use this option for Lowe's Mexico, please keep in mind that WebForms is a manual process. It WILL NOT integrate to your system. An email notification will be sent to your company when a Purchase Order is available on LowesLink®. WebForms will automatically convert the PO into both an Invoice & ASN Webform. After editing certain fields, the Invoice Webform and ASN Webform can easily be submitted to meet Lowe's requirements. Set up for Webforms will require:

- Access to a computer and internet.
- Online registration via LowesLink®.
- A digital certificate for each subscriber, allowing only them to view on-line information.
- You will need your Lowe's Mexico Master Vendor Number & Vendor Site ID Number.

For Traditional EDI Vendors:

Lowe's will have a new Sender/Receiver ID for Lowe's Mexico - 08/6135830008. In addition, each vendor will also be required to have a different sender/receiver ID than the ID being used for Lowe's US/CAN, if applicable. Communication using a Drummond Certified AS2 Software or AS2 Gateway will be required for EDI with Lowe's Mexico.

All traditional EDI trading partners for Lowe's Mexico will be required to complete the Vendor EDI Profile/Lowe's Trading Partner Profile on LowesLink®. **When Lowe's EDI has notified you to complete the profile**, you will need the following information:

- Your Lowe's Mexico Master Vendor Number & Vendor Site ID Number
- You must list your NEW EDI ID and AS2 Communication Information

- You will need to be aware if you are transacting in MXN or USD currency with Lowe's Mexico.
- You will need to know if you are shipping orders as Cross Dock.
 - In order to go through customs, all POs placed for Lowe's Mexico locations to US/Canadian Vendors will be transmitted as Cross Dock orders. Cross Dock certification is required for these vendors but is optional & at the request of Lowe's for vendors located in Mexico.

If you have questions regarding any of this information, you should contact your Lowe's Mexico Vendor Supply Chain Analyst at MexicoSC@Lowe.com.

When available, updates will be posted on the Mexico section of LowesLink® as: Communication to New Vendors.

The following additions were made to Lowe's current specs to accommodate Lowe's Mexico. The updated specs and business examples can be found on LowesLink®, http://www.loweslink.com/edi_enMX.htm. **NO CHANGES** were made that will impact Lowe's US/Canada.

- Currency qualifier (MXN) for Mexico was added in the CUR segment of the 850 & 810.
- Country code qualifier (MEX) for Mexico was added in the N4 segment of the 850 & 810.
- IVA tax qualifier (VA) for Mexico was added in the TXI segment of the 810.

If your company currently does business with Lowe's US or Lowe's Canada, please DO NOT CHANGE any current process you have for Lowe's US or Lowe's Canada!

The three required documents must be tested and approved by Lowe's EDI prior to moving to production for traditional EDI. A test 850 will be sent and a 997 is required in response. You must submit an invoice which will be compared to the test PO. You will be notified of any errors and asked to retransmit until a "clean" invoice test occurs. For ASN testing, you will need to test the original and replacement ASN using the test PO. Once testing is complete you will be moved to production. No other EDI documents are available for Lowe's Mexico at this time. For EDI questions and support concerning Lowe's Mexico, refer to the [EDI Mexico Quick Reference](#) guide on the Mexico section of LowesLink®.

You will be notified by Lowe's EDI with the next steps concerning EDI for Lowe's Mexico. It is always a good practice to check LowesLink® periodically for any updates from Lowe's. Information concerning Lowe's Mexico will be posted under the Mexico section as soon as it is available. Again, please remember **not** to register for either EDI or Webforms until you are provided with instructions to do so from Lowe's EDI.

We look forward to working with you and making Lowe's Mexico a success.

Thank you for your cooperation and support,
Lowe's EDI Team
http://www.loweslink.com/main_enMX.htm