

**Training is mandatory for all new Lowe's import vendors.** Also, any vendors who would like a refresh on conducting import business with Lowe's are highly encouraged to attend. Training includes presentations/information from the groups listed below:

- Legal - Vendor Code of Conduct, Anti-Corruption, and Conflict Minerals
- International Merchandising - Vendor Workbook and Item Offer Sheet
- Product Content Management – PCM item setup, PI Builder, Marketing Data, Compliance and Item Restrictions
- Classification - Harmonized Tariff Schedule, Duty, Anti-Dumping and Countervailing
- Packaging - Private Brand packaging guidelines, Artwork development, Certified Printing, & Instruction Manuals
- Inventory Planning - Supply Chain, Sales & PO Forecasting, Vendor Collaboration
- Accounting - Defective Policies, Return To Manufacturer, and Reporting
- Quality Assurance- Social Accountability, Bundled Audit, Product & Transit Testing, Pre-Shipment Inspection
- TradeStone Business Administration - TSS Navigation, Dashboard, Prepare for Shipment, Vessel Assignment
- Inventory Fulfillment - PO Management, PO Creation and Confirmation, & PO Revisions
- Import Administration - Financial Instruments and Document Uploading
- International Transportation - Shipment Process, Advance Manifest Submission, Packing List, Advance Shipment Notification, Commercial Information, & PO Payment

This is a great time for vendors to have questions answered by the above Lowe's team leads.

Attendees should register individually register at <https://www.surveymonkey.com/s/DZ6CJPC>

<b><u>2017 Dates for U.S.</u></b> NVT=New Vendor Training TSS=TradeStone Training	<b><u>2017 Dates for Shanghai</u></b> NVT=New Vendor Training TSS=TradeStone Training	<b><u>2017 Dates for Shenzhen</u></b> NVT=New Vendor Training TSS=TradeStone Training
January/February 1/31 = NVT, 2/1=TSS	January 1/18 = NVT, 1/19=TSS	
	February 2/22=NVT, 2/23=TSS	
March 3/14=NVT, 3/15=TSS		March 3/29=NVT, 3/30=TSS
	April 4/26=NVT,4/27=TSS	
May 5/9=NVT, 5/10=TSS	May 5/24=NVT, 5/25=TSS	
		June 6/28=NVT, 6/29=TSS
July 7/11=NVT, 7/12=TSS	July 7/26=NVT, 7/27=TSS	
	August 8/23=NVT, 8/24=TSS	
September 9/12=NVT, 9/13=TSS		September 9/27=NVT, 9/28=TSS
	October 10/25=NVT, 10/26=TSS	
November 11/14=NVT, 11/15=TSS	November 11/22=NVT, 11/23=TSS	
		December 12/20=NVT, 12/21=TSS